

SECRET

OL/FMG WEEKLY REPORT

PERIOD ENDING 29 NOVEMBER 1988

1. Progress Reports on Tasks Assigned by or of Interest to Senior Management: No new tasks assigned during this reporting period.

2. Major Events that Have Occurred During the Preceding Week:

a. Status of South Side Chilled Water Lines: FMG's Contract Staff awarded the contract to Bechtel on 23 November 1988. The contract was awarded for \$78,263. Completion time is expected 23 February 1989. *Study + Design off S.S.C.W.*

b. Renovation Activities at the E-Street Complex: Renovation activities continued at the E-Street Complex this period. Painting is 98 percent complete in the East Building and on the third floor of the South Building. Limited areas of the second floor of the South Building are scheduled to be painted starting 28 November 1988. Painting will continue in various parts of South Building as construction is completed. Demolition and construction within Central Building continues and is expected to terminate on 9 December 1988, at which time interior painting is scheduled to begin. General Services Administration asbestos removal contractors are scheduled to commence asbestos abatement/removal in South and Central Buildings on 28 November 1988. This activity is expected to require 8-10 days for completion.

Targeted completion dates of all buildings remain unchanged (South and East Buildings, 15 December 1988 and Central Building 31 December 1988). The completion date for Central Building is subject to change if the above mentioned additional work is approved.

25X1

Report when contract awarded

d. Key Building Update: The project is out for competitive bid with contractors. The original bid date was 29 November 1988 but has been extended due to addendum #1. The new bid date is 6 December 1988, 2:00PM at Headquarters. The winning contractor will receive a notice to proceed within two days after the bid opening. Work should begin no later than 12 December 1988. Renovation completion should follow 45 days later.

25X1

25X1

25X1

25X1

25X1

e. Renovations of Room 413 Key Building for the Office of [redacted] On 22 November 1988, FMG/DBB was tasked to renovate 1000 square feet of space in Key Building for the Office of [redacted] FMG/DBB met with the Office Chief and Log Officer to survey the area. Drawings were completed on 25 November 1988 and the move-in date of 15 December 1988 will be met.

25X1

25X1

See L-1 case (no file) Combined - drawings

g. Minor Renovations for the ODDI in Room 811 Ames: FMG/DBB surveyed 2300 square feet of existing office space for renovation. The renovations consist of expanding one office and adding another. Drawings are 75% completed and will be finished by the first of December 1988.

i. Backfill Project: On 22 November 1988, Facilities Management Group, Contracts Branch issued a Purchase Order (88-Z780004-130) in the amount of \$6,312.81 to Interior Elements,

4000
2300
300
600

25X1 Inc., for the installation of partitions in rooms 5F25, 5F16 and 3E48 in the Original Headquarters Building. This work is to be completed by 31 December 1988, and supports the Headquarters backfill program. [redacted]

h. New Headquarters Building:

*Yes
flip it over*
25X1 (1) Soundproofing of Walls: In order to attenuate the sound transmission through New Headquarters Building (NHB) hollow partition walls, DEB has directed Allied to blow-in Celbar insulation into the hollow walls and to seal the gaps between the walls in the NHB second floor IG Office area first, and then in the OSWR area, as required. Allied has been directed to complete these tasks in the IG Area by 8 December 1988. Cerami and Associates, an acoustical consulting firm, has been hired by Design and Engineering Branch to review the sound transmission problems in the New Headquarters Building. The contractor made a site visit on 22 November to discuss the problems with HD/DEB personnel and conduct testing on site. After touring the site, the consultant recommended continuing with the current program to install blown-in insulation, upgrading the seals around the metal filler panels used to make the transition from gypsum partitions to the exterior wall, and gasketing around the door frames where additional treatment is necessary. [redacted]

*same
reported*
25X1 (2) Security Trash Chutes: Both north and south trash chutes have been tested successfully. Facilities Operations Branch is awaiting security approval before placing chutes in service. [redacted]

25X1 i. Child Day Care Center (CDCC) Project: The project is under construction. The concrete slab is being poured and the walls are being erected. [redacted]

25X1

25X1

gl p. Significant Customer Service Efforts: Details have been finalized to replace the Office of Personnel, Recruitment Division bus with a Motor Pool Branch vehicle and driver. The

SECRET

Motor Pool Branch service, which replaces American Coach, will begin effective 02 January 1989 at a significant cost savings to the Office of Logistics. Beltway Limo Shuttle service on the Headquarters compound will also be discontinued and replaced by Motor Pool Branch service. Both changes will result in better customer service at a reduced cost. [REDACTED]

3.. Upcoming Events:

None

4. Management Activities and Concerns:

a. Personnel: [REDACTED] will report to HD/FMG/OL on 05 December 1988. [REDACTED]

b. Escort Problems: Allied custodial continues to find it increasingly difficult to perform their assigned duties due to lack of escorts. The lack of escorts is affecting their ability to clean our buildings. Following are recent statistics:

Date	Requirement	Received	Shortage
11/18	[REDACTED]		
11/21			

[REDACTED] Chief
Facilities Management Group